

DRINKSTONE NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting on

Tuesday 21 May 2019 at the Old Rectory, Drinkstone

Members present:

Jane Hill (JH)
Diana Hollins (DMH)
Graham Todd (GT)
Daphne Youngs (DY)
Ian Poole (IP)
Jeremy Wiggins (JW)
Lyn Hannant (LH)
Lindi Belfield (LB)

ITEM		ACTION
1	APOLOGIES FOR ABSENCE Apologies were received from Ian Cooper, Peter Holborn and David Craggs	
2	Matters arising from the minutes of the last meeting 20 <u>houses</u> , not 20 sites Paragraph starting “If there is massive..” add in “financial constraint” 5 houses, not sites.	
3.	Sign off of 3 reports (GT has suggested some alterations, which DY has incorporated. GT is happy to remove the word Draft) PH is happy with Environmental Report. He was concerned that the Green Spaces section might be watered down. (Local Green Space does not have to be publicly owned). We agreed we should leave it as it is. IP said that the Examiner will take a view. Environmental and Landscape report is not yet signed off.	

	<p>IP said that the policies sections should not go on the website yet; hold back until IP has checked it. However, the Built Character report can go up.</p> <p>DY will give the memory stick to Liz Schmitt.</p> <p>IP said that once we start quoting from these reports, they must be publicly available.</p>	<p>IP</p> <p>DY</p>
4	<p>Budget</p> <p>JH and JW reported that we have allocated £6000 of the £9000 grant, leaving £3000 available. They estimate that we will need a bit more than the £3000, so we will need to go for a further grant. We cannot apply for a new one until we have used up the £1500 remaining.</p> <p>£500 coming from the PC; could we have it now to tide us over?</p> <p>JH would like to put in a revised estimate, so that JH and JW can work out what grant to apply for.</p>	<p>JH JW</p>
4	<p>AECOM Report</p> <p>They applied a 30 houses per hectare density, which is not appropriate for our environment. Thorndon are like us, and they have gone back to AECOM to say it is too high. IP thinks that we should do the same.</p> <p>AECOM have identified our sites as being lightly constrained; we do not have any “green” sites ready to go. IP will look over them soon. “Orange” sites – we have got some to choose from, but with constraints.</p> <p>AECOM said that we need to talk to Highways about the constraints, and eventually also to Mid Suffolk. IP will send part of the draft to County to get Highways to have a look at access queries. He hasn’t had to run things past them previously, but hopes that it will only take about 2 weeks. We reminded ourselves that we are working towards a Drop-In session on Sat 22 June 2019.</p> <p>IP talked about how he would present the display boards. It is important to demonstrate that we have not chosen the sites.</p>	<p>IP</p> <p>IP</p>

	<p>We must make it clear that we need no more than 20 houses; the boards will be explicit.</p> <p>IP will find out what would be a suitable density for our village, to take back to AECOM. He will communicate with Stephanie at AECOM, who has taken over from Charlotte.</p> <p>There are a couple of factual inaccuracies, eg on Site B</p>	IP
6	<p>Timing</p> <p>DY asked IP to explain how long it will take to get the draft plan ready. IP said that he has started organising chapters and objectives, and that it would be good to have them ready for the Drop-In Session on 22 June 2019.</p> <p>DY asked if 22 June is feasible for the sites consultation, as planned; IP said yes.</p> <p>IP thinks that the Draft Plan could be ready by the end of July. We then discussed the possibility of having a Drop-In day at the end of July, to kick off the 8-week consultation period, which would end mid / end September. However, the Draft Plan must be signed off by the PC before consultation.</p> <p>So:</p> <ol style="list-style-type: none"> 1. Steering Group agrees the plan 2. We send a copy to Mid Suffolk for their views 3. Amendments from Mid Suffolk 4. Sign-off by PC 5. Commence consultation <p>We need to be confident that the PC will agree. DY is confident. She will ensure that the PC is well-briefed.</p> <p>IP said that the document will take about 2 weeks to do on Desktop Publishing.</p> <p>The event will need to be publicised. He will give us a list of people who must be consulted, from Mid Suffolk, (as well as the population). We will do a leaflet drop.</p> <p>The document must be on the website and paper copies should be available too. It was agreed that we would make one available in the Village Hall.</p> <p>Survey Monkey – to let people respond online. Paper copies must be available also.</p> <p>Jungledrums, poster, banners and leaflets – using all these will prove that we have contacted the local population.</p> <p>DMH will check with Liz for availability of Village Hall at the end of July.</p> <p>DY will talk to PH re doing the briefing to PC; they will aim for an extraordinary meeting of the PC about 15 July, about a week before the anticipated date of the Drop-In Session.</p>	<p>DMH</p> <p>DY PH</p>

	<p>The boards could arrive by 23 July; the Drop-In Session would then take place after 23 July and before 27 July.</p> <p>We hope that by the beginning of November, we will be in a position for the PC to sign off the NP document. It then goes to Mid Suffolk for the 6-week consultation. Thereafter, it goes to Examination, which will take 4-6 weeks. That takes us to mid-February 2020, when it should come back. There has to be 5 weeks between calling a referendum and holding it.</p>	
7	<p>Further information</p> <p>GT asked if the eventual emergence of a Local Plan from Mid Suffolk could scupper all our hard work? IP replied that our plan will be examined against the current local plan. We only have regard in what is coming out of the emerging local plan. If the Local Plan comes out a week after the consultation starts, and says we are a hamlet, it shouldn't have a significant effect.</p> <p>GT asked if anything that comes from AECOM now will just be detail? IP replied yes.</p> <p>IP also said that if the answer to the question about 5 or fewer houses be no, then can we go for another question on making the site smaller (ie to accommodate just 5; partial development, not the whole site).</p> <p>IP asked if someone could supply photos of the sites for the display boards. DY will liaise with PH. DY thinks that AECOM took photos. DY will contact Lynne re Jungledrums and leaflets for 22 June.</p> <p>DMH will sort out refreshments.</p>	<p>DY PH</p> <p>DMH</p>

	AOB IP asked about the area around the windmills; he thinks that it could be classified as a Special Character Area. This would not give it statutory planning status, but lends weight, though it is not as onerous as a Conservation Area. The advantage is that it identifies the area as being special. DY said that she was not sure why we would want to do it.	
8	Date of next meeting Wednesday 3 July. JW gave his apologies. The meeting closed at 9.30pm	

These minutes are accepted as a true record of the meeting

Signed _____

Date _____